

## **REFUND POLICY**

Refund of fees if any will be governed by the following rules and regulations prescribed by the University.

### **Rules for Refund of Application fees:**

- Application fee once remitted will not be refunded
- If there is any duplicate payment, candidate have to mail to admissions(at)cusat(dot)ac(dot)in with reference/transaction details for refund. CUSAT will check the details with the bank and once the bank approved the same, amount will be refunded within 7 working days.

### **Rules for Refund of Admission Fees:**

Sl No	Percentage of Refund of aggregate fees	Point of time when notice of withdrawal of admission is served to Higher Education Institution (HEI)
1	10 % of aggregate fee paid will be deducted as processing charges subject to a maximum of ` 1000/-	Up to the commencement of classes.
2	90% (after deducting 10 % of the aggregate fee less Caution Deposit as processing charges)	After the commencement of classes up to the formally notified last date of admission.
3	80%	Not more than 15 days after the formally notified last date of admission.
4	50%	More than 15 days but less than 30 days after formally notified last date of admission.
5	0%	More than 30 days after formally notified last date of admission.

The certificates and other documents in original, who cancel their admission, will be returned to them without any delay provided that there are no liabilities pending against them in the University.