



COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
DIRECTORATE OF ADMISSIONS

B. TECH PROGRAMMES
INSTRUCTIONS FOR REALTIME ADMISSION

1. Registration

- a) Candidates who are included in the CAT 2026 Rank List for B.Tech programmes are eligible to attend the Realtime Admission process. Candidates mentioned c) below are not eligible.
- b) Candidates who have confirmed admission for a programme by fees payment / verification and wish to opt for programme change/Fee Category Change (Higher Fees to Lower Fees) also **need to** register for the Realtime Admission. They need not have to pay the registration fees.
- c) Candidates whose Admission has been Rejected by the Department due to academic ineligibility, are not eligible for registration for the Realtime Admission.

2. Registration : Candidates who wish to participate in the real time admission need to register - online - visit <https://admissions.cusat.ac.in/> and login to your profile – Click on the B.Tech Real time Registration Link and complete the registration as per the details below.

3.

DATE	REGISTRATION MODE / Rank Range	Fees	REALTIME ADMISSION DATES
23.07.2026 to 24.07.2026	Online Registration / All included in the B.Tech Rank list [except those mentioned in 1 c)].	1000/- (Not applicable for SC/ST) *See the Note Below	Schedule will be published in the website after online registration (Candidates are required to report at the Seminar Complex, CUSAT as per schedule)
*Note - The registration fee of Rs.1000/- (Rupees One Thousand Only) will be adjusted in the tuition fee of those candidates who accept the allotment and complete the admission process. The registration fees of those candidates who do not secure allotment will be refunded. The registration fee of the candidates who accept the allotment and do not confirm the allotment by completing the fee payment will not be refunded. The Refund will be processed within 30 days from the date of Realtime admission.			
The Candidates who have completed the fees payment in the previous allotments need not pay the Registration fee of Rs.1000/- towards Realtime Admission. However <u>they have to register</u> for the Realtime admissions, if interested to participate in the real time admission.			
SC/ST candidates are exempted from payment of Registration fee to participate.			

3 Candidates eligible for registering to Realtime Admission.

- i. Candidates who did not receive any allotment so far.
- ii. Candidates who have received allotment and wish to change to a different program.
- iii. Candidates who **did not register their options** earlier.
- iv. Candidates who received allotment earlier and cancelled their allotment subsequently.

- v. Candidates who received allotment earlier and rejected by the Department (not because of academic eligibility).
 - vi. Candidates who received allotment earlier and not remitted the requisite fee.
- 4 Candidates who received allotment earlier and rejected by the Department because of academic ineligibility are not eligible for registering to Realtime Admission.
 - 5 **The candidates who wish to update the reservation claims (caste/ community / special reservation except NRI/CGW), submitted during registration process, should request for the same with proof during the Real Time admission.**
 - 6 Candidates are also advised to check the seat balance published in the admissions website <https://admissions.cusat.ac.in> on daily basis and before attending the Realtime Admission (based on the Schedule Published in the admission website). If there are no vacancy shown for a particular category for a program, candidates in those categories need not report for the next day Realtime Admission.
 - 7 Read the Prospectus published in the website <https://admissions.cusat.ac.in> and make sure that the candidate fulfills the required eligibility criteria for admission to B.Tech Programmes.
 - 8 The vacant seats will be updated on the website <https://admissions.cusat.ac.in> on a regular basis. Programmes will be allotted to the candidates who have registered for Realtime Admission strictly on the basis of the CAT rank.
 - 9 A candidate or the authorized representative of the candidate can register to participate in the Real Time admission process. The authorized person should submit the authorization letter (as given in Annexure V), CAT admit card of the candidate along with the copy of an identity proof (verified against original) to participate in the Real Time admission. The decision taken by the authorized person regarding the allotment during the Real Time admission will be binding on the candidate. Candidates/Authorized person should report for counselling for the Real Time admission in person as per the schedule published.
 - 10 During the Realtime Admission, “generated vacancies” (i.e., seats that become available when a candidate moves from one allotted seat to another), will be added to the live vacancy list immediately for the current round if the generated seat category currently has a vacancy above zero. If the current vacancy is zero, the generated vacancy will be considered in the next round/next Real Time admission only.
 - 11 All vacancies prior to the start of allotment/admission day will be considered for allotment during the **real-time** admission process.
 - 12 Candidate who accepts allotment in Realtime admission, his/her previous allotment/admission, if any, will be cancelled automatically.
 - 13 Candidates who have already secured admission and allotted to a new programme during Realtime admission **shall confirm** their new allotment through their profile and remit balance fee, if any, within the specified time failing which their present and previous allotment will be cancelled automatically.
 - 14 Candidates who is already admitted in different programmes of this University and got allotment in B.Tech programmes through the Realtime admission process must pay the balance fee (if any) and **shall confirm** the allotment in the B.Tech Programmes.
 - 15 **Non-Keralite candidates are not eligible for communal reservation.**
 - 16 **Candidates should upload scanned copies of the qualifying certificates and all other certificates in the specified format (size less than 1 mb, PDF format) before proceeding to fee payments once they receive allotment.**
 - 17 Candidates registered for Realtime Admission should remit the required fee within the specified time through online mode only. The fee payment will be enabled in the candidate profile immediately after allotment .
 - 18 If a candidate fails to remit the fees, the allotment will be summarily cancelled without further notice.

- 19 Candidates who receive allotment and not completing the fee payment and document verification in the first real time admissions are not eligible for registering to the future real time admissions, if any.**
- 20** If the candidates, who have already paid the fees and took allotment/admission in the real time admission, the fees already paid by them will be adjusted in the fee of the new allotment/admission. If there is any change in fees in the new allotment, they have to pay the balance fee accordingly. In case of balance fee due to the candidate, it will be refunded after the closing of admission process
- 21 The candidates need to pay the additional fees towards PTA/DDF etc., at the time of verification by the Department.**

HOW TO MAKE ONLINE FEE PAYMENT

For making online payment of fees the candidates who got allotment/admission should follow the instructions given below:

1. Login to your home/login page using your Username (email id) and Password in the university website <https://admissions.cusat.ac.in/>
2. The details of the allotment/admission received will be displayed with a button to confirm allotment.
3. **Upon clicking the 'Confirm/Pay' button, you have to upload the required/ relevant certificates. After that you will be directed to the fee payment page. Click on "Pay now" button. You can make payment through Credit card /Debit Card / UPI / Net Banking.**

Note: - Payment through some Debit Cards has a monetary ceiling and, in such cases, you have to ensure the daily transaction limit of your card through your bank or opt for other payment options. Candidates, please note if the payment is not successful, you may please recheck the payment through facility provided in the payment history tab.

- 22 The following certificates/documents should be produced in original at the time of Document Verification.**
- CAT – 2026 Admit Card/Online application Registration Confirmation Page.
 - Migration Certificate (for students from outside Kerala state)
 - S.S.L.C/10th Mark list & pass certificate (CBSE, ICSE etc.).
 - Plus 2 Mark lists / and pass certificate (CBSE, ICSE etc.).
 - Certificate to prove Keralite Status, for State Merit Seats
 - Transfer Certificate and Conduct Certificate from the Institution last attended (in English version)
 - Four passport size Photographs of the candidate
 - Community and Non-Creamy Layer certificate in the case of 'SEBC' candidates.
 - Community certificate issued by the Tahsildar in the case of Kerala Scheduled Caste (KSC)/ Kerala Scheduled Tribe (KST)candidates.
 - Candidates seeking admission under Differently Abled (DAC) category should invariably produce a valid Certificate issued by the District Medical Board of the State to which the candidate belongs.
 - If any of the above certificates are not in English/Malayalam, Candidates should invariably produce a translated version of the same in English endorsed by a Notary Public.
 - Two sets of self-attested copies of all the original certificates/documents mentioned above.
 - Income Certificate (Below Eight Lakh) for candidates claiming under Fee Waiver Scheme (FWS).

Keralite Status: A candidate will be considered as ‘Keralite’ for the limited purpose of admission procedure, if: He / She or his/her father/mother was born in Kerala. OR He / She has been a resident of Kerala for a period of 5 years within a period of 12 Years. OR He / She has undergone his/her school studies from standards VIII to XII in educational institutions(s) in Kerala. Children of All India Service (AIS) Officers (Non-Keralites) allotted to Kerala circle are deemed to be “Keralites” (GO (Rt.) No. 822/08/H. Edn. dated 29/05/2008), but they will not be eligible for Communal/Special Reservations applicable to “Keralites”. State Merit Seats (SM): Out of the total approved seats of B.Tech. Programmes, 50% are earmarked as State Merit Seats with lower fees. Keralites, as defined in clause 20.1 of the prospectus CAT 2026, and who have selected Keralite status in the online application alone can opt for State Merit Seats

Certificates to be submitted as proof for claiming Keralite Status:

Candidates claiming the Keralite status should invariably submit the originals of any one of the following certificates:

Candidates claiming Keralite status should invariably produce at the time of Admission and/or Allotment and/or Interview and/or Group Discussion any one of the following certificates in original:

- 1 The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body.
 - 2 The ‘Certificate showing school studies in Kerala from Standards VIII to XII’ from the Head of School where the candidate completed his / her study in Standard XII.
 - 3 Relevant pages of SSLC book of the candidate’s father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and parent.
 - 4 Relevant pages of the passport of the candidate or either of parents issued by Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between parent and the candidate.
 - 5 Birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother whose birth certificate is being produced.
 - 6 For claiming Keralite Status, AIS (All India Service) certificate from competent authority should be attached in the case of applicants who are children of All India Service Officers allotted to Kerala circle.
- 23 The University reserves the right to add, delete or amend any of the stipulations regarding eligibility, intake, specialization, type of programmes, rules, regulations, fee structure etc. at any time and these will be applicable to the candidates seeking admission.
- 24 **CANCELLATION OF ADMISSION AND REFUND OF FEES:** Refund of fees if any will be governed by the refund policy and the same is published in the admissions website <https://admissions.cusat.ac.in>.
- 25 **As per the existing AICTE norms, the last date for receiving a full fee refund upon cancellation of admission is 20/07/2026. Candidates who accept allotment or secure admission through the real-time admission process are advised to exercise utmost care while selecting their allotment, as cancellation after this date will not be eligible for a full fee refund.**

ENQUIRIES:

+91 9778783191 & +91 8848912606