



**COCHIN UNIVERSITY OF SCIENCE AND
TECHNOLOGY**

DIRECTORATE OF ADMISSIONS

B. TECH PROGRAMMES

INSTRUCTIONS FOR DOCUMENT VERIFICATION

1. Students who received allotments and have remitted the requisite Fee towards the admission to various B.Tech Programmes offered by Cochin University of Science and Technology should attend the Document verification as scheduled below.

Sl. No.	Allotted Program	Date & Time	Venue
1	B.Tech Computer Science and Engineering, Safety and Fire Engineering of Thrikkakara Campus, School of Engineering (SOE)	23/07/2026 Reporting Time for Students 9.30am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022
2	B.Tech Civil Engineering, Electronics and Communication Engineering and Mechanical Engineering of Thrikkakara Campus, School of Engineering (SOE)	24/07/2026 Reporting Time for Students 9.30am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022
3	B.Tech Information Technology, Artificial Intelligence and Data Science and Electrical and Electronics Engineering Thrikkakara Campus, School of Engineering (SOE)	25/07/2026 Reporting Time for Students 9.30am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022
4	B.Tech Computer Science and Engineering and Civil Engineering of Cochin University College of Engineering, Kuttanadu (CUCEK)	23/07/2026 Reporting Time for students 9.30 am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022
5	B.Tech Computer Science and Engineering and Information Technology of Cochin University College of Engineering, Kuttanadu (CUCEK))	24/07/2026 Reporting Time for students 9.30 am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022

6	B.Tech Electronics and Communication Engineering and Electrical and Electronics Engineering of Cochin University College of Engineering, Kuttanadu (CUCEK))	25/07/2026 Reporting Time for students 9.30 am	Seminar Complex, Near Administrative Office, Cochin University of Science and Technology, South Kalamassery, Kochi – 682 022
7	B.Tech Instrumentation and Control Engineering	23/07/2026 Reporting Time for students 10.00 am	Department of Instrumentation
8	B.Tech Polymer Science and Engineering		Department of Polymer Science and Rubber Technology
9	B.Tech Naval Architecture and Ship Building (NA & SB)		Department of Ship Technology

2. The following certificates/documents should be submitted in original at the time of counseling/admission.

- Aadhaar Card
- CAT – 2026 Admit Card/Online application Registration Confirmation Page.
- Migration Certificate (for students from outside Kerala state)
- S.S.L.C/10th Mark list & pass certificate (CBSE, ICSE etc.).
- Plus 2 Mark lists / and pass certificate (CBSE, ICSE etc.)
- Certificate to prove Keralite Status, for State Merit Seats
- Transfer Certificate and Conduct Certificate from the Institution last attended (in English version)
- Four passport size Photographs of the candidate
- Community and Non-Creamy Layer certificate in the case of ‘SEBC’ candidates.
- Community certificate issued by the Tahsildar in the case of Kerala Scheduled Caste (KSC)/ Kerala Scheduled Tribe (KST) candidates.
- Candidates seeking admission under Differently Abled Candidates (DAC) category should invariably produce a valid Certificate issued by the District Medical Board of the State to which the candidate belongs.
- If any of the above certificates are not in English/Malayalam, Candidates should invariably produce a translated version of the same in English endorsed by a Notary Public.
- Two sets of self-attested copies of all the original certificates/documents mentioned above.
- Proof for Special Reservation, if any (DAC, NRI, CGW, CHD, EWS, IDC, ANM, TG etc)
- Annexure II Declaration to be submitted by Candidate stating Nationality (duly filled)- (only for outside Kerala Candidates)
- **Income Certificate (Below Eight Lakh) for candidates admitted under Fee Waiver Scheme (FWS).**

Keralite Status: A candidate will be considered as ‘Keralite’ for the limited purpose of admission procedure, if: He / She or his/her father/mother was born in Kerala. OR He / She has been a resident of Kerala for a period of 5 years within a period of 12 Years. OR He / She has undergone his/her school studies from standards VIII to XII in educational institutions(s) in Kerala. Children of All India Service (AIS) Officers (Non-Keralites) allotted to Kerala circle are deemed to be “Keralites” (GO (Rt.) No. 822/08/H. Edn. dated 29/05/2008), but they will not be eligible for Communal/Special Reservations applicable to “Keralites”. State Merit Seats (SM): Out of the total approved seats of B.Tech. Programmes 50% are earmarked as State Merit Seats with lower rate of fees. Keralites, as defined in Clause 20.1 of the prospectus CAT 2026, and who have selected Keralite status in the online application alone can opt for State Merit Seats

Certificates to be submitted as proof for claiming Keralite Status:

Candidates claiming the Keralite status should invariably submit the originals of any one of the following certificates:

Candidates claiming Keralite status should invariably produce at the time of Admission and/or Counselling and/or Interview and/or Group Discussion any one of the following certificates in original:

- 1 The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body.
- 2 The 'Certificate showing school studies in Kerala from Standards VIII to XII' from the Head of School where the candidate completed his / her study in Standard XII.
- 3 Relevant pages of SSLC book of the candidate's father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and parent.
- 4 Relevant pages of the passport of the candidate or either of parents issued by Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between parent and the candidate.
- 5 Birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother whose birth certificate is being produced.
- 6 For claiming Keralite Status, AIS (All India Service) certificate from competent authority should be attached in the case of applicants who are children of All India Service Officers allotted to Kerala circle.

The candidates joining CUSAT shall sign the following declarations at the time of admission:

- It has been suggested by the UGC that an anti-drug declaration be taken from the students at the time of admission to invoke a commitment from the students to have responsible behaviour during studies (Annexure – III)
- It is compulsory for each and every student and parent to submit an online undertaking every academic year at https://antiragging.in/affidavit_university_form.php . The students will receive an e-mail with his/her registration number. The anti-ragging undertaking reference number should be provided to the department at the time of admission/verification. Also downloaded copy of the anti-ragging undertaking duly signed by the deponents (student and parent) should submit to the concerned department before commencement of the classes.
- An Anti-dowry declaration has to be signed by the students at the time of admission (Annexure – IV)

ENQUIRIES:

+91 9778783191 & +91 8848912606

Kochi
16-07-2026

Director
Directorate of Admissions, CUSAT

Annexure I – Declaration for NRI Candidates

DECLARATION

I hereby declare that I am a Non Resident Indian and the applicant Shri/Smt/Kum
..... is my Son/Daughter/Ward/Dependent (*Strike out which is not applicable*) coming
under the definition of NRI candidate as per section 2(o) of Act XIX of 2006. My Passport No. is
..... and I am Employed / residing at
.....
..... (*Fill the details of Foreign Employment/ Place of residence*).

I hereby undertake to abide by the rules and regulations of Cochin University of Science And Technology in
connection with the admission of the above applicant under NRI.

Place :

Signature of the Declarant:

Date :

Name and Full Address:
with Contact number

Annexure II – Declaration to be submitted by Candidate stating Nationality

DECLARATION

I am a citizen of (name of Country) and my register number for CUSAT CAT 2026 is I am aware of the fact that, the University (CUSAT) reserves the right to cancel my candidature / remove me from the rolls, if, at a later stage it is found that I am not eligible to be allotted/admitted to the seat to which I am allotted/admitted to.

Place :

Signature of the Candidate:

Date :

Signature of the Parent / Guardian:

ANTI-DRUG DECLARATION FORM TO BE SIGNED BY THE STUDENT

I..... (Name) son/daughter/ward of
Mr./Mrs./Ms..... (Name) admitted to.....
..... (course and year) in (Institution) during the yearhereby agree to
the following terms:

1. I am aware that the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances are wrong and harmful.
2. I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of alcohol/tobacco/any psychoactive substances within the premises of the Institute/University or during any sponsored activities by the Institute/University.
3. I shall report to the authorities of the Institution any irregular behavior that I observe in relation to the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances which may have occurred at the Institution or during any activities conducted by any students or Institution.
4. I shall support and actively participate in any substance use prevention education programmes which may be organized by the Institution/Government which would enable me to be a better student and citizen of India.
5. I shall co-operate with the authorities of the Institution and other relevant authorities in their investigation of any substance-related incident of which I may have information, and to prevent the possession, use, sale and distribution of any psychoactive substances in or around my Institution.

Date:

Signature:

Name of the Student

DECLARATION

I, S/o or D/o - aged
years and the resident of
.....

....., do hereby declare that :-

1. I shall not give or take or abet the giving or taking of dowry
2. I shall not demand directly or indirectly, from the parents or the guardians of the bride or the bridegroom, as the case may be, any dowry.

Signature

Documents to be produced at the time of Document Verification for B.Tech Programmes		
Sl.No	Documents/certificates to be Produced	No. of copies
1	Passport size Photos	4no.s
2	Transfer Certificate from the Institution last attended	Original
3	Conduct Certificate from the Institution last attended	Original
4	S.S.L.C/ 10 th Standard Certificate& Mark List/Diploma Certifcae/Marklist	2 copies, self-attested
5	11 th Standard Marklist (in case the candidate is from a CBSE school)	
6	12 th Standard/Higher Secondary Certificate & Mark List Diploma Certificate/Marklist for B.Let Students.	
7	Proof for communal reservation	1 copy each and should be self-attested
8	Proof for Special Reservation, if any (DAC, NRI, CGW, CHD, EWS, IDC, AND, TG etc)	
9	Proof for Keralite Status	
10	Self-declaration stating Nationality	
11	Annexure II Declaration to be submitted by Candidate stating Nationality (duly filled)-(only for outside Kerala Candidates)	1 copy each
12	Undertaking Anti Ragging (downloaded form after registering through https://antiragging.in/affidavit_university_form.php	
13	Application for PTA membership (duly filled by the parent/guardian)	
14	Declaration against dowry (duly filled)(Annexure IV)	
15	Declaration Anti-Drug (Annexure III)	
16	Income Certificate (Below Eight Lakh) in case of Candidates admitted under Fee Waiver Scheme (FWS)	
	<u>REMARKS</u>	
1	The originals of mark lists of 10 th and 12 th has to be submitted for verification, which will be returned after verification	
2	All the candidates are requested to arrange the above documents in the order itself, clip them properly before entering the campus/verification venue	