

**NOTIFICATION**

Sub:- Sub: Application for College transfer for the students of MCA (who have completed 2nd semester) (2024 admissions of CUCEK and Dept. of Computer Applications) – called for

Ref :- 1. U.O. No.Ac.A4/College Transfer/2013(PF) dated 05/07/2014

2. U.O. No.Ac.A4/College Transfer/2013 (PF) dated 03/02/2016

Applications are invited from eligible students who have completed their second semester of MCA Programme (2024 admission) at Cochin University College of Engineering, Kuttanadu, Pulincunoo and the Department of Computer Applications, Thrikkakara, for College transfer for the academic year 2025-26.

The general terms and conditions for the above College transfer are given below:

1. College transfer notified hereunder is applicable only for students who have completed the second semester (2024 admission) of the MCA programme of Cochin University College of Engineering, Kuttanadu, Pulincunoo and of the Department of Computer Applications, Main campus, Thrikkakara.
2. For MCA Programmes no minimum credit is required for submitting the application. The eligibility will be subject to the verification of the applications by the Principal of CUCEK and the Head, Department of Computer Applications.
3. The transfer shall be based on the CAT 2024 rank of the candidate, subject to the availability of vacancy in the concerned College. **Candidates without a valid CAT 2024 rank are not eligible to apply.**
4. The transfer shall have prospective effect only and shall be effective from the third semester onwards.
5. **College transfer once sanctioned will not be reversed under any circumstances. The candidate must accept the newly allotted college. Request to reverse the college transfer is not acceptable as the new vacancy arised is allotted to another candidate.**
6. Fee Category change will **not** be permitted.
7. Vacant seats under KSC/KST category (existing as well as those generated during the transfer process) will be filled by transferring KSC/KST candidates only.
8. All vacancies (existing as well as those generated during the transfer process) other than KSC/KST category will be treated as General for the purpose of college transfer.
9. Interested and eligible MCA students should apply online through the website <https://doa.cusat.ac.in/BranchChange/> from **12/06/2025 to 22/06/2025**. The application fee is **₹1,580/-** (online payment only).
10. Registered students need to select their options and submit it. Students are allowed to change their option at any time till **22/06/2025**.

11. The applications duly verified by the Principal / HOD shall be treated as final and approved and no change will be allowed thereafter.
12. Applications duly verified by the Principal / HOD concerned only will be considered.
13. College transfer will be effected as per norms approved vide the University orders read above.
14. There shall be no refund of application fee to the student, if the application is rejected by the Principal / HOD concerned, whatever be the reason.
15. The vacancies in various MCA batches of CUCEK and Dept of Computer Applications is attached below.

### **Vacancies for MCA College Transfer- 2025 (2024 Admissions)**

Programme	Department	Seat Category		
		GEN	KSC	KST
MCA Regular	CUCEK			1
	DCA			
MCA Cost Sharing	CUCEK	12	1	
	DCA			

**Dr. Arun A U \***  
Registrar

To

1. The Head , Dept of Computer Applications
2. The Principal, Cochin University College of Engineering, Kuttanadu, Pulincunoo
3. P.A to Controller of Examinations
4. Director, CIRM
5. PS to Vice Chancellor/PS to the Pro-Vice Chancellor/PA to Registrar/PA to the Finance Officer
6. Day File/Stock File/File Copy

\* This is a computer generated document. Hence no signature is required.