

NOTICE


The rules applicable for the refund of fees to the candidates who cancel their admission for the BTech/ INTMSC courses under the University during the year 2022-23, are as given below:

Sl No.	Time span of Cancellation of admission received by the University	Refund details
1	Before the commencement of Classes	₹ 1000/- will be deducted as processing fee
2	After commencement of classes up to 30 days	50% of Aggregate fees*
3	Beyond 30 days of commencement of classes	No Refund

The following points may be noted:

1. *Aggregate fee specified in the table will be the total fees paid at the time of admission excluding the caution deposit and refundable deposits if any.
2. Request for the withdrawal of admissions along with the advanced stamped receipt duly filled and signed by the student (the format of which can be downloaded from the website: admissions.cusat.ac.in) and hard copy of the cancellation form generated during online cancellation process duly signed by the student should reach the office for processing the refund after online cancellation of admission.
3. The first page of the Bank pass book of the account holder (where the Account number and the IFSCCode are given) to which the refund has to be credited may be attached along with the request for refund.




Director
 Directorate of Admissions.
 Directorate of Admissions
 CUSAT

Copy to:

1. Heads of all Teaching Departments
2. The Principal of SOE/CUCEK