

DoA/Refund of fee/2022  
10/08/2022

### **NOTICE**

The rules applicable for refund of fees to the candidates who are withdrawing their admission from the various academic programmes of the university during the year 2022-23, are as given below:

Sl.No	Percentage of refund of *aggregate fees	Point of time when the withdrawal of admission
1	10% of aggregate fee paid will be deducted as processing charges subject to a maximum of Rs.1000/-and the balance amount will be refunded.	Up to and including the date of commencement of classes
2	50%	Up to 30 days after the date of commencement of classes
3	0%	More than 30 days after the date of commencement of classes

Sl.No	Programmes/Courses	Date of Commencement of classes
1	M Sc /M Fsc/ MA / MCA/M Voc	18.07.2022
2	MBA/ LLM (Two Year), 2year LLM (IPR), LLM (IP)Phd, LLM (IPR) Phd	17.08.2022
3	M.Tech	12.09.2022
4	Three year LLB	10.10.2022

The following points may be noted:

1.\*Aggregate fee will be the total fees paid excluding the caution deposit and refundable deposits if any

2.\*\* The cancellations should be done from the candidate profile(this date will be considered as date of cancellation) and the hard copy of the request generated along with the Advanced stamped receipt duly filled in, should be sent by speed post to the Director, Directorate of Admissions, CUSAT, Kochi-22 for cancellations up to the date of commencement of classes and for cancellations on and after the date of commencement of classes, the same should be submitted to the Head of the concerned Department/School for processing. In the case of candidates admission rejected by the Departments during verification, Advance Stamped receipt (downloaded from the admissions website) should be submitted along with a written request to the Director, Directorate of Admissions, CUSAT, Kochi-22, for refund

**DIRECTOR ( DoA)**

Copy to:

1. Heads of all Teaching Departments
2. Principal SOE /CUCEK