



COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
DIRECTORATE OF ADMISSIONS
B.TECH (LATERAL ENTRY) AND B.TECH UNDER SPORTS QUOTA
INSTRUCTIONS FOR SPOT ADMISSION

1. All Candidates included in the CAT 2023 rank list for **B.Tech (Lateral Entry)** and **B.Tech ranklist for Sports Quota** can attend the spot admission as scheduled below.
2. Candidates should report at the venue as per the details below. Candidates reporting after the specified time will not be allowed to participate in the admission process.

DATE	REGISTRATION TIME	Programme
12.09.2023	9.00 AM - 10.00 AM	B.Tech (Lateral Entry)
		B.Tech Under Sports Quota

Venue: SEMINAR COMPLEX
NEAR ADMINISTRATIVE OFFICE BUILDING
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
KALAMASSERY
PIN – 682022.

3. Read the Prospectus published in the website <https://admissions.cusat.ac.in> and make sure that the candidate fulfills the required eligibility criteria.
4. **The following certificates/documents should be submitted in original at the time of counseling/admission.**
 - CAT – 2023 Admit Card/Online application Registration Confirmation Page.
 - Migration Certificate (for students from outside Kerala state)
 - S.S.L.C/10th Mark list & pass certificate (CBSE, ICSE etc.).
 - Plus 2 Mark lists / and pass certificate (CBSE, ICSE etc.)/Diploma Certificate.
 - Certificate to prove Keralite Status, for State Merit Seats
 - Transfer Certificate and Conduct Certificate from the Institution last attended (in English version)

- Four passport size Photographs of the candidate
 - Community and Non-Creamy Layer certificate in the case of ‘SEBC’ candidates.
 - Community certificate issued by the Tahsildar in the case of Kerala Scheduled Caste (KSC)/ Kerala Scheduled Tribe (KST)candidates.
 - Candidates seeking admission under physically challenged (PHC) category should invariably produce a valid Physically Handicapped certificate issued by the District Medical Board of the State to which the candidate belongs.
 - If any of the above certificates are not in English/Malayalam, Candidates should invariably produce a translated version of the same in English endorsed by a Notary Public.
 - Two sets of self-attested copies of all the original certificates/documents mentioned above.
5. Candidates claiming the Keralite status should invariably produce, at the time of counseling/ admission, any one of the following certificates.
- The certificate of Birth / Residence of the candidate or his/her father or mother from the Village Officer / Tahsildar or from a competent authority of local body, OR
 - The ‘Certificate showing school studies in Kerala from Standards VIII to XII’ from the Head of School where the candidate completed his / her study in Standard XII, OR
 - True copy of the relevant page of the SSLC of the candidate’s father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and the parent, OR
 - True copy of the relevant page of the passport of the candidate or either of parents issued by the Government of India showing place of birth in Kerala with corroborative evidence showing the relationship between the parent and candidate, OR
 - True copy of birth certificate of candidate or his / her, father / mother showing the place of birth in Kerala with corroborative evidence showing the relationship between the candidate and father / mother of whose birth certificate is being produced For claiming Keralite-AIS (All India Service), certificate from competent authority should be attached.
6. **CANCELLATION OF ADMISSION AND REFUND OF FEES:** Refund of fees if any will be governed by the refund policy published in the admissions website <https://admissions.cusat.ac.in>

Kochi
08-09-2023

Director
Directorate of Admissions, CUSAT